



LAKE HAVASU CITY

Development Services Department ♦ 2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403 ♦ 928-453-4148

TEMPORARY USE PERMIT APPLICATION

OWNER INFORMATION

Owner: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

NOTE: AGENT MUST PROVIDE WRITTEN PROOF OF AUTHORITY TO ACT ON OWNER'S BEHALF

APPLICANT INFORMATION

Applicant/Agent: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

SITE LOCATION

Tract: _____ Block: _____ Lot(s): _____

Tax Parcel No.: _____ Metes & Bounds Description () Yes – If yes Attach Description

Street Address: _____

PROJECT INFORMATION

Application # _____

Name of Event/Use: _____

Date(s) of Event/Use: _____ Time: _____ Am/Pm To _____ Am/Pm

Event Site: _____ Street Address: _____

Property Owner: _____ Phone No. _____

Address: _____

Description/Purpose Of Event/Use: _____

Tents - Yes _____ No _____ (If yes) Number _____ Size (sq. ft.) _____

Canopies - Yes_____ No_____ (If yes) Number_____ Size (sq. ft.)_____

Tents in excess of 200 sq.ft. and Canopies in excess of 400 sq.ft. require a permit issued by the LHC Fire Department. For information call 453-3313.

Booths - Yes_____ No_____ (if yes) Number_____

Fireworks (including pyrotechnics, explosives, open fires)? yes_____ no_____ **If yes, submit proof of Fire Department permit. For information contact Fire Prevention at 453-3313.**

Concession(s) on site? yes_____ no_____ (i.e. food, beverage, liquor, souvenirs, etc.). You must provide proof of city business license for each vendor)

Security: Private security personnel provided? yes_____ no _____

Law enforcement personnel requested? yes_____ no_____

If traffic control on public property is necessary arrangements must be made with the LHC Police Department (855-1171) and Public Works Department (855-3377).

Noise: (from all sources directly related to the event/use.) Indicate types and sources of significant noise from the event/use and times of day these noises will occur.

Noise Source_____ Times of Day_____

How will noise levels be managed to avoid creating a public nuisance to residents in the area of the event of use?

TEMPORARY USE PERMIT SUBMITTAL REQUIREMENTS

- The application must be completed and submitted to the Development Services Department at least fourteen (14) days in advance of the event/use, enabling review by City departments in an effort to facilitate orderly conduct of your planned activities with the following submittal requirements:

➤ Written Proof of Authority/Permission from Property Owner	Submitted <input type="checkbox"/>
➤ An 8 ½" x 11" Site Plan which includes restroom facilities, parking, access, location of each concession, etc.	<input type="checkbox"/>
➤ Temporary Use Permit Fee \$399.94	<input type="checkbox"/>

TEMPORARY USES

- Any use on private property which is conducted for a period not to exceed thirty (30) days, is compatible with other uses in the zoning district in which it is located, and/or involves the erection and use of temporary structures and services only. A Temporary use Permit is not required for temporary uses which are accessory to the approved permanent use on private property, are conducted by the owner or lessee of the property on which they are located, and which are otherwise consistent with all other applicable zoning and building requirements.

APPLICANT/OWNER ACKNOWLEDGEMENT

I am the [] applicant/agent [] owner of the above referenced property. The above information is complete and correct to the best of my knowledge. I understand that this permit is granted on the basis of information supplied in the application, and that the permit may be denied or revoked if found to be incorrect and/or incomplete. I further understand that the event may be monitored by the City, and that failure to comply with any conditions placed on permit approval or the creation of a public nuisance as defined by applicable state and local law may result in the immediate abatement of the offending activity and/or revocation of the permit. Lake Havasu City reserves the right to require utilization of trained public services personnel as may be warranted by certain or specific conditions or as deemed necessary by the City.

Signature: _____ Date: _____